

14 February 1966

Mr. Bannerman via Mr. Warfield:

On 3 December 1965 you advised the Executive Director-Comptroller of a procedure under which presentations to Office of Training courses by non-Agency speakers will be monitored and any statements or incidents considered to be of interest to the Office of the Director promptly reported. You asked me to see that such reports were submitted in individual cases rather than through the activity report for example which I did. Since that time two individual reports have been submitted as described in the first paragraph of the attached memorandum.

In order to provide a ^{check} ~~list~~ for the numbers and types of speakers whose presentations are not individually reported topside, I asked Training to give you a one-shot report of those who appeared before Agency audiences during December and January. This is the purpose of the attached memorandum from the Director of Training.

VT
VRT

28 Feb 66

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Background info re Mr. Knoche's
note.

[] called me on
25 Feb to say that Ex. Dir.
did not receive the 1 Dec 65
memo referred to in para 1 of
OTR's 3 Feb memo.
(DD/S did not have a cy but I
had assumed the memo may have
gone directly to Ex. Dir.)

I told Barbara I would follow-up
with OTR, which I did. They
advised that the memo was
prepared but when it reached
Mr. Richardson he did not wish
to forward it because of the origi-
nal understanding that only reports
of speakers who presented items
of specific interest to the Director

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would be forwarded and Mr.
Richardson felt that []

[] lecture did not
come within that category.

I then called Barbara and
offered to obtain a copy of the
1 Dec memo for Mr. Knoche
if he would like to have it;
explaining the info received
fr OTR, above.

Barbara said that she would ask
Mr. Knoche and would let me
know if they wanted a copy.

So - we just received the attached.

(It seems that someone in OTR
should have caught the ref to the
memo. Gwen did indicate, how-
ever, that the person who prepared
the 3 Feb memo did not know that
the 1 Dec memo had not been sent.)

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